INTERNET EXPLORER 9 SETTINGS FOR COGNOS

Out of the box, Internet Explorer 9 will block Cognos running a report as Excel. Also it will hobble some of Cognos's abilities. These instructions show you how to set Internet Explorer 9 to work best with Cognos.

Note: This edits security settings on your Internet. You will need to have Admin permissions to do this.

Getting to Internet Options

a) Open Internet Explorer 9
b) Click 'Tools' on the Menu bar
If you don't see the Menu bar below the Address bar, tap the Alt key on your Keyboard (To save screen space IE hides the Menu bar)
c) Click 'Internet Options' (it's the bottom item on the 'Tools' menu)

Assigning Cognos to your Trusted Sites

To help keep our Internet Security settings secure, we will be adding Cognos to Trusted sites. This will let us not change how IE handles most websites, only those we assign as trusted.

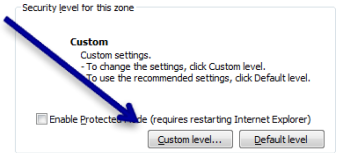
a) Click the 'Security' tab
b) Click the 'Trusted sites' Icon
c) Click the 'Sites' button

d) Uncheck the box by "Require server verification..." if it is checked.
e) In the 'Add this website to the zone:' box type `*://cognos.graceland.edu` and click the 'Add' button
This will make it so both https:// and http:// forms of cognos.graceland.edu are supported
f) If any other cognos.graceland.edu addresses are in the 'Websites:' list click on them and click the 'Remove' button
g) Click the 'Close' button to close the 'Trusted Sites' window

Setting the Security Level

Now we need to tell Internet Explorer 9 how to handle the settings for our Trusted Sites

a) Under the 'Security level for this zone' click the 'Custom level...' button



b) Make sure the following settings are set:
1 'Downloads' → 'File download': Enable
This allows you to have file downloads
2 'Miscellaneous' → 'Display Mixed Content': Enable
This allows you to see images from both secure and unsecure websites (many images are hosted on an unsecure website so you can see them)
3 'Miscellaneous' → 'Launching applications and unsafe files': Prompt
This allows you to have Excel Downloads when File Downloads is Enabled
4 'Miscellaneous' → 'Use Pop-up Blocker': Disable
This prevents Cognos from blocking File download Pop-ups (Authors: it also allows you to open some studios)
5 'Scripting' → 'Enable XSS Filter': Disable
XSS Filtering is a security feature of Internet Explorer. Not all websites work with it, and a few features of Cognos do legitimate Cross-Site Scripting (XSS). We don't want IE getting in the way of this legitimate use.
c) If you are an Author, you should also set the following:
1 'Miscellaneous' → 'Allow websites to open windows without address or status bars': Enable
This is for the studios that open in new windows to work (such as Report Studio or Event Studio)
2 'Scripting' → 'Allow Programmatic clipboard access': Enable
This makes it so you don't have to answer the question about letting a Studio have access to your clipboard every time you launch it (such as Report Studio)
d) Click the 'OK' button to close the 'Security Settings – Trusted Sites Zone' window

AM I AN "AUTHOR"?

If you use one of the following Studios to create (author) reports, then **YES** you are an author!

Query Studio
Analysis Studio
Report Studio
Business Insight Advanced

Finishing Up and Note about Pop Up blockers

a) Click the 'OK' button to close the 'Internet Options' window
b) Close all Internet Explorer windows and reopen Internet Explorer
c) Note: If the next time you try to download an Excel file, it is still blocked, you may have 3rd Party Pop-Up blockers installed, such as Bing, Yahoo, or Google toolbars. You will need to adjust settings in each of these.

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